



Client Agreement

Name of client _____

Address _____

City, State, Zip _____

Date lien was filed _____

Construction claim balance _____

Mechanics lien balance _____

Project Name _____

General Contractor _____

Construction Manager _____

Owners Representative _____

End User Client _____

Make retainer checks payable to: IIC Consultants LLC

Documents submitted
(Check applicable)

- ☐ Contract
- ☐ Proposal
- ☐ Change orders
- ☐ Payment requisition
- ☐ Invoices
- ☐ Purchase Orders
- ☐ Job Tickets
- ☐ Related Correspondence
- ☐ Payment Bond
- ☐ Final Punch List
- ☐ Copy of Back Charges
- ☐ Copy of Mechanics Lien
- ☐ Final Statement

I authorize IIC to proceed
with mediation, investigation
and collection efforts at the
agreed rate of commission
_____ % The retainer of
\$ _____ will be credited upon
recovery. Commissions are due when a
partial or final payment check for the
client is exchanged with the relevant
closeout documents

- ☐ Copy of Last Payment Submitted
- ☐ Partial Lien Waiver
- ☐ Subcontractor Agreement

IIC Consultants LLC
Corporate Officer
(DBA International Intelligence Consulting)

IIC Client Signature

Date